

CONTROLLER OF WORK PERMITS

Work Pass Division
Ministry of Manpower
18 Havelock Road
Singapore 059764

URGENT CANCELLATION OF IPA

Dear Sir / Madam

**EMPLOYER'S LETTER
CANCELLATION OF FDW WORK PERMIT – FAIL ENTRY TEST**

Domestic Worker's Name:
Work Permit Number :
CPF Reference :
Date of Application :
Date of Arrival :

Please refer to the above.

2. Please cancel the IPA of the above-mentioned FDW as she has failed the Entry Test.
3. The FDW is scheduled to depart for Indonesia on via
4. I hereby authorize _____ bearer of NRIC number _____ to process the cancellation on my behalf.
5. Thank you.

Yours faithfully

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Name of Employer:
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